

**STUDENT SUPPORT SERVICES COMMITTEE  
SPECIAL MEETING MINUTES  
JULY 29, 2022  
9:00 am – 10:00 am  
44 Hatchets Hill Road  
Old Lyme, CT. 06371**

**Meeting called to order at 9:00 am**

**In Attendance: Jack Cross, Kate Ericson, and Craig Esposito**

**Presenters and Guests: Justin Hopkins (Tecton Architects), Mark Jeffko (O&G), Greg Pomerleau (O&G), Ryan Benoit (O&G), and Yvonne Tobey**

**1.0 Approval of Minutes**

- 1.1** Motion made to approve minutes of May 20, 2022 Building Committee Minutes made by Craig Esposito and second by Kate Ericson  
**Motion passed unanimously**
- 1.2** Motion made to approve minutes of July 13, 2022 Building Committee Minutes made by Craig Esposito and second by Kate Ericson  
**Motion passed unanimously**

**2.0 Reports**

- 2.1** Justin Hopkins (Tecton Architects) Tracking lead time on play scape and Furniture, Fixtures, and Equipment (FFE) will be the end of August and the play scape will be installed by the end of September.
- 2.2** Greg Pomerleau (O&G) advised change orders were approved totaling \$171,189.83. Mark Jeffko advised 9.4 million is the current budget. The panels will not be available until October or November. The final interior doors will be ready for delivery in September. The cafeteria roof has been approved, was scheduled for Friday or Saturday evening for shingles to be shipped. Ferguson has no date yet when the light fixtures will be installed. Greg Pomerleau has been in contact with them every day for an update. There is no added cost for a temporary change over from temporary lights to permanent ones. Interior doors have been delivered, exterior doors will be delivered in the middle of August. The kitchen hood has been installed. Demolition in Phase 2 is now complete.

**3.0 Old Business**

- 3.1** Motion made to approve revision of the Charter made by Craig Esposito and second by Kate Ericson.  
**Motion passed unanimously**

**4.0 New Business**

- 4.1** No Report

**5.0 Financial Update**

- 5.1** The O&G Application #5 will be ready for the August 26, 2022 meeting. Tecton Invoice #9 has not been submitted yet.

**5.2** Motion made to approve NV5 July Invoice for \$4,650.00 made by Craig Esposito and second by Kate Ericson.

**Motion Passed unanimously**

**6.0 Upcoming Building Meetings**

**6.1** Next Meeting scheduled for August 26, 2022

**7.0 Adjournment**

Motion made to adjourn meeting made by Kate Ericson and second by Craig Esposito

Meeting ended at 9:34 am